

Days	Prayer & Covid-19 Protocol Read-out 08:30 a.m. – 09:00 a.m.	Question Paper Distribution & Reading Time 9:00 a.m. – 09:15 a.m.	Writing Time 09:15 a.m. – 11:15 a.m.	11:15 a.m. Release
22nd Feb. 2021 Monday	<i>English Language</i>			
23rd Feb. 2021 Tuesday	<i>Second Language (Hindi/Bengali)</i>		Writing Time 09:15 a.m. – 12:15 p.m. Release at 12:15 p.m.	
24th Feb. 2021 Wednesday	<i>Computer/Commercial Applications</i>			
25th Feb. 2021 Thursday	<i>Physics</i>			
26th Feb. 2021 Friday	<i>Chemistry</i>			
1st March 2021 Monday	<i>Mathematics</i>		Writing Time 09:15 a.m. – 11:45 a.m. Release at 11:45 a.m.	
2nd March 2021 Tuesday	<i>Geography</i>			
3rd March 2021 Wednesday	<i>History & Civics</i>			
4th March 2021 Thursday	<i>English Literature</i>			
5th March 2021 Friday	<i>Biology</i>			

Note:

1. The above schedule will be followed from **22nd Feb. to 5th March 2021.**
2. Please note the **Reporting Time (08:30 a.m.)** and **Release Time (11:15 a.m.)** during this period as mentioned in the routine above.
3. Students who have **not submitted their consent form** or **are out of station and have intimated their unavailability** or **have intimated their unavailability on medical grounds** will give their exam **online**.
4. Students not falling in the 3 categories mentioned above must give their exams offline.
5. Students taking Online Examination must follow the following instructions:
 - i. **Students will receive a link asking them to join at 08:55 a.m. All other timing to be followed as mentioned in the schedule above.**
 - ii. The question paper will be shared on the screen for the students once they are settled in sharp at 09:00 a.m.
 - iii. Use your **regular single-line long notebook** for writing your examination. You may make a **separate long single-line notebook** for writing all the assessments.
 - iv. Before you join for your exam, write your **Name, Class, and Subject** on a separate page. Don't use this page to write answers. **Not even the back page.**
 - v. Use a separate page, leave the first quarter of this page blank. **Please do not write anything on top. Let it be BLANK.** Draw a line after that and start writing your answers.
 - vi. Put the Page No. in a small circle on the top right most corner of your page as **Pg.1, Pg.2 etc.**
 - vii. Keep your **audio and video switched on** at all points during the course of writing the exam.
 - viii. **Place your device in such a way that your writing area is visible to the invigilator at all times.**
 - ix. If you find yourself disconnected due to any reason, **join again**. The invigilator will be monitoring you all through the course of your examination. **Your examination will not be considered valid if the invigilator doesn't find you connected till the end of the time.**
 - x. **You must ensure sufficient BATTERY BACK-UP for your device and DATA BACK-UP for your network. Any excuse on account of this for not being online will not be entertained.**
 - xi. No explanation, clarification will be given on what is given in the question. You must understand, get as close as possible and answer.
 - xii. **Stop writing** as soon as you are told so by the invigilating teacher. Take clear pics of all pages in the sequence of the page numbers and e-mail your work to your respective **subject teacher** at jis9@jibreelinternationalschool.com by **11:20 a.m. for a 2 hr. paper, 11:50 a.m. for a 2½ hr. paper and 12:20 p.m. for a 3 hr. paper.**
 - xiii. **Hard copy of the Answer scripts must be submitted at any of the units by 1:00 p.m. each day.**
 - xiv. Students out of station must submit all papers in hard copy on their return by 13th March, 2021.
6. Changes to the schedule (if any) during this period will be informed. Students would be required to accommodate the changes as and when informed.